

Tongue Lane, Leeds LS6 4QE

Telephone: (0113) 887 3240  
Facsimile: (0113) 294 0320  
E-mail: info@cardinalheenan.com  
Website: www.cardinalheenan.com  
Headteacher: Miss E A Cox MA MBA



**CARDINAL HEENAN**  
CATHOLIC HIGH SCHOOL  
*Putting Our Faith in Education*

22 May 2015

Dear Parents

### School Uniform

The school is introducing a new school uniform with effect from 1 September 2015. Details are given in two important documents issued to pupils today: the *Dress for Success* booklet and the *Frequently Asked Questions* sheet. These outline the school's expectations in relation to all aspects of uniform. The documents should be read in conjunction with each other and studied thoroughly before purchasing any items of existing or new uniform.

A focus of the school's work in recent weeks has been to improve standards of existing uniform for all pupils. This uniform drive will be intensified in the remaining weeks of the school year, to ensure the highest standards. We ask for your support in helping us to maintain standards.

Mr Corcoran will deliver assemblies to all pupils in the week beginning 1 June, emphasising the key points inherent in the *Dress for Success* booklet. We are confident that the vast majority of our pupils will continue to comply with the school's expectations. Where this is not the case, an *Inappropriate Uniform Card* will be issued to the pupil, highlighting the area of concern. Parents are asked to sign and return the card to school with a commitment to address the aspect of uniform identified, at the latest by the start of the new academic year in September 2015. We thank you for your continued support on this important area of school life.



### Advance Notice: Early School Closure for Pupils on Thursday 11 June 2015

The school will close to pupils at 1.20pm on Thursday 11 June 2015. Priorities for School Development planning in 2014-15 require subject teachers and support staff to review curriculum plans and revise schemes of work, in view of significant changes to GCSE in all subjects which are being introduced. The initiative is part of the school's strategy to ensure high standards of subject delivery across all year groups. An early lunch will precede tutor time before dismissal. School buses will collect pupils from school at 1.30pm. School meals will be served earlier than usual. Please contact school if this early close causes childcare problems. Pupils who are unable to get home may remain in school until 3.15pm. Supervision by staff will be provided but normal lessons will be suspended. The time gained by staff will be used conscientiously to plan and map provision in light of curriculum change.

### Half Term

The half term holiday begins at 3.15pm today for all pupils. School re-opens at 8.55am on Monday 1 June. Please ensure that pupils return to school after the break punctually, wearing correct school uniform.



**And finally...**

A sincere thank you to all parents for your continuing support of your children in learning, as we work together to secure the very highest standards of education.

Yours sincerely

A handwritten signature in black ink, appearing to read 'E A Cox'. The signature is written in a cursive, slightly stylized font.

E A Cox, Headteacher