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7 December 2023

Dear Parents/Carers

Year 10 Consultation Evening

I write to invite you and your son/daughter to our Year 10 Consultation Evening on **Thursday 11 January 2024 from 4pm to 7pm**. This will be held in person at school. Please note that, in a change to previous years, registration will be in the Main Pupil Entrance, with appointments being taken in the Assembly Hall, the School Library (English) and the Languages Corridor (Maths and Science). There will be staff and student present on the evening to help direct you.

As we are discussing their progress, your child should attend the appointments with you.

Whilst appointments will be in school, we ask that you make your appointments via our online booking system [SchoolCloud](#). This will allow you to make appointments at a time of your convenience and minimise interruption to lessons. Details of how to access the online booking system are attached to this letter. Please note that the online system is only being used for bookings; all appointments will take place in school. If you have any difficulties accessing SchoolCloud please contact us on info@cardinalheenan.com. If you are unable to attend Consultation Evening, please get in touch with Mrs Brumskill (rbl@cardinalheenan.com), Assistant Head of Year 10, who will be able to facilitate alternative arrangements.

To allow school staff to make final preparations, SchoolCloud bookings will close at 8am on the day of Consultation Evening (Thursday 11 January 2024). As appointments are limited, I encourage you to make bookings at your earliest possible convenience.

In order that teachers can speak to as many students as possible, appointments last five minutes. To ensure your conversation is as informed as possible, you will receive a copy of your child's academic report on Wednesday 13 December 2023. This will outline their predicted grades, along with information about their behaviour for learning and homework.

With kind regards



Ms L Stockton-Pitt
Deputy Headteacher (Quality of Education)

