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9 June 2023

Dear Parents/Carers

Year 10 Work Experience – Monday 10 – Thursday 20 July 2023

Firstly, thank you for your support in assisting your child in securing their work experience placement. It has not been easy for employers to offer these opportunities following the pandemic and as a result it has been more difficult for students to acquire a placement. If there are any students that are in a position where they have not secured a placement and handed in the correct forms to Mr Gaffey, they should see him at the earliest opportunity.

All prospective placements have to be formally risk assessed before we allow students to undertake them. Over the course of the year, we have passed the relevant information to the company that completes these risk assessments. Unfortunately, the pandemic has also had an impact on this process. A full, detailed risk assessment must be completed every three years for each company/institution offering work experience and the impact of the pandemic means that there are far more to complete in a short timeframe.

As a result of this, we have been informed that there is a possibility that a small number of placements may not have their risk assessments in time for the start of our work experience fortnight. We will know further information over the coming weeks and will keep parents and students updated. I would like to assure you that, for those students where this situation applies, or indeed for those students that have not been able to secure a work experience placement, there will be a full programme of activities in school which have been designed to give students an insight into the world of work and allow them to look into their specific areas of interest in more detail.

Whether students are in school or on a work experience placement, they will receive a fantastic insight into the world of work. Thank you for your support in this challenge and we will continue to update you in the coming weeks.

With kind regards

Yours faithfully



V Tiffany
Assistant Headteacher – Wider Curriculum

