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8 November 2022

Dear Parents/Carers

Invacuation

From September, an “invacuation” or “invacuation with lockdown” procedure drill (similar to a fire/evacuation drill) will take place termly. Its purpose is to ensure that we have an even safer and more secure learning environment for our students.

Form Tutors will be going through a trial of the “invacuation with lockdown” procedure with their tutor group tomorrow morning (9 November).

Invacuation procedures are used in response to an internal or external incident which could be a threat to the safety of children and staff in our school.

Invacuation procedures may be activated in response to any number of situations. For example:

1. A reported incident, disturbance in the local community.
2. A warning being received regarding a local risk of air pollution (smoke plume, gas cloud etc.)
3. An intruder on site.
4. A major fire in the vicinity of the school.
5. The close proximity of an unaccompanied animal e.g. a dog.

Our procedures are in line with those set out by the Health, Safety and Wellbeing Team at Leeds City Council and aim to minimise disruption to the learning environment whilst ensuring the safety of all children and staff.

Yours faithfully,

Mr D Mangan
Senior Assistant Headteacher: Pastoral, Behaviour and Safeguarding

